

**State of Maine
PROJECT SCHEDULE**

Attachment B

DESIGN

Approve A/E agreement	12/31/2000	
Commence Design	12/31/2000	Start only after agreement is encumbered
Schematic Design complete	12/31/2000	Send notice to municipality
Design Development complete	12/31/2000	
Construction Documents complete	12/31/2000	Request wage determination
Final review comments	12/31/2000	Allow sufficient time prior to bidding
Issued for Bid	12/31/2000	
Filed Sub-bids received	12/31/2000	
GC Bids received	12/31/2000	

CONSTRUCTION

Approve construction contract	12/31/2000	
Construction commences	12/31/2000	
Phased construction complete	12/31/2000	If applicable
Construction complete	12/31/2000	
Building commissioning complete	12/31/2000	
Punch list generated	12/31/2000	
Punch list complete	12/31/2000	

POST-CONSTRUCTION

Certificate of Substantial Completion	12/31/2000	
Move-in	12/31/2000	
Close-out checklist complete	12/31/2000	
Occupancy	12/31/2000	
Post-Occupancy Evaluation	12/31/2000	
One-year Warranty Inspection	12/31/2000	

*Insert a target date in the middle column, and comments in the right-hand column, for each item.
Add or remove items as needed.*

Revise and reissue this document as new information becomes available.

**State of Maine
PROJECT REQUIREMENTS**

Insert a written description of the project requirements and associated scope of services.

**State of Maine
PROJECT BUDGET**

Attachment D

Type project name here

location / school / campus

address

city state zip code

Issue Date: 31 December 2000

BGS Project No.: 0000

Part A: Administrative			
1	Property Acquisition	\$0	insert comments in this column
2	Solicitations Advertising	\$0	
3	Legal or Insurance	\$0	
4	Bid Document Printing and Handling	\$0	
5	Furnishings, Fixtures & Equipment	\$0	
6	Telecommunication Systems	\$0	
7	Security Systems	\$0	
8	Percent for Art Program	\$0	
9	Moving, Storage or Temporary Space	\$0	
10	Bid Contingency	\$0	5% of construction estimate
11	Project Contingency	\$0	5% to 10% of construction estimate
12	Part A Subtotal	\$0	
Part B: Fees and Services			
13	Architect/Engineer Basic Services Fee	\$0	
14	A/E Additional Services Fees	\$0	
15	A/E Reimbursable Expenses	\$0	
16	Hazardous Materials Removal Design	\$0	
17	Hazardous Materials Removal	\$0	
18	Life Cycle Cost Analysis	\$0	
19	Site Environmental Studies	\$0	
20	Land Survey	\$0	
21	Soils or Borings Tests	\$0	
22	Preconstruction Testing	\$0	
23	Construction Testing	\$0	
24	Construction Clerk	\$0	
25	Owner's Representative	\$0	
26	Part B Subtotal	\$0	
Part C: Construction			
27	Construction Cost	\$0	estimate, or contract value
28	Change Orders	\$0	
29	Part C Subtotal	\$0	
30	Total Project Cost	\$0	
31	<i>Budgeted Amount for Entire Project</i>	<i>\$0</i>	

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